

**THE
CONSTITUTION
OF
NUBA CHRISTIAN
DEVELOPMENT
ORGANIZATION
2008**

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PREAMBLE.

Nuba Christian Organization (NCDO) was conceived late 2004 but it came to existence in September 2005 when the visionaries came together in union inspired by the need of the Nuba people for provision of quality services from education, water ,and sanitation, agriculture, construction, carpentry and mechanical work to the people of mountain. We hereby promulgate this constitution by which we shall abide, for the smooth functioning of the service organization. The provision for this constitution shall be binding on all its current members as well as on any person who shall in future subscribe to the vision, mission, core values and objectives of the organization, as it contain covenants signed individually by all wishing to join in the pursuance of the purpose for which the organization exists.

This constitution was formally approved in the general meeting and ratified by the committee to function as the formal document of the organization for with and oversees recognition and it is subject to amendment where necessary. We have agreed to offer all our services to all the communities without any racial or religious discrimination since all people are believed to have been created by the one loving God who is for all. It has been approved by this date 25 September 2005 that NUCDO shall operate with a constitution prior to the content.

CONSTITUTION OF NUBA CHRISTIAN DEVELOPEMNT ORGANIZATION

Article 1

Name

1.1 The name of the organization shall be NUBA CHRIAN DEVELOPEMNT ORGANIZATION. Here in abbreviated as NCDO.

1.2 The physical address is Nuba Christian Development Organization. Nuba Mountains Sudan.

E-mail address nubachristian@yahoo.com.

1.3 Area of Operation

The organization shall cover the whole region of the Nuba Mountains from east to the west.

1.4 the Headquarter of the organization shall be in Tima in western Nuba Mountains

Article 11

2.1 Vision; The Vision of NCDO is to *see People living in Nuba Mountains transformed, United and have a brighter future.*

2.2 Mission; *Is to provide clean and safe water, formal education, community training and agriculture support in a holistic approach to all the recipients without racial, political, gender or religious discrimination.*

Article 111

Objectives

3.0 The objectives of the organization shall be:-

3.1 To share the love of God with others.

3.2 To provide clean water to the people and their Live livelihood

- 3.3 To provide better education .
- 3.4 To improve agricultural methods of farming.
- 3.5 To promote communities self reliance
- 3.6 To promote environmental protection through planting trees.
- 3.7 To impart knowledge and skill to the communities for effective participation in .decision making at village levels.
- 3.8 To promote vocational education.
- 3.9 To promote child girl education.
- 3.0 To sensitize the Nuba Mountain community on the HIV/AIDS prevalence

Article IV

Membership

- 4.0 there shall be two categories of membership
- 4.1 Full membership is given to any person interested and would like to promote the objectives of the organization.
- 4.2 Honorary membership could be partners, churches, organization and individuals.
- 4.3 Right and obligation of members.
 - 4.3.1 Full membership- shall participate in the proceeding of all meeting / assemblies and other activities and programs of the organization.
 - 4.3.2 Full membership shall nominate or be nominated or be elect ed to any office in the organization and have right to vote.
 - 4.3.3 Be entitled to ongoing capacity building and training.

4.3.4 Abide by the provision of this constitution and the amendments there to and to comply with the byelaws of the organization.

4.3.5 Honorary membership shall participate in the proceedings of the meetings ,assemblies and other activities of the organization save that they shall not vote or be elected to any office of the organization.

4.3.6 All members shall exercise freedom of speech and expression of opinion without interference or undue influence for other members PROVIDED that the said exercise freedom of speech and expression of opinion shall not prejudice the interest of any other person or the organization.

4.3.7 Cessation of membership.

A person or an organization shall cease to be a member in any of the following circumstance.

(i) Upon failure to abide by the provision of the Articles of the organization and code of conduct

(ii) Removes her /his name Voluntarily from the organization .s register.

(iii) Upon death .

(iv) Conviction of a criminal offence

(v) Becomes insane.

Article V

Organizational structure

5.0 The organization shall have the following structure

5.1 There shall be general assembly as supreme body of the organization in decision making .

5.2 There shall be an executive Board elected amongst the of the organization

5.3 The executive Board shall consist of minimum of 5 persons to maximum of 13 persons.

5.4 There shall be the project management unit that is the secretariat or staff of the organization.

5.5 The organ gram of the organization

5.6 There shall be 5 advisory board members from within or without who shall be appointed by the Board of Administration.

DUTIES AND POWERS OF VARIOSUS LEADERS

5.7 The Board of Administration shall be executive members and govern the organization together with the advisors.

5.8 The executive members shall mange the planning process of the organization.

5.9 The Co-coordinator. She /he is the administrator of the organization.

-Directs all activities of the organization.

-Represent the organization within and overseas when delegated otherwise.

-Coordinates the activities of the organization from within and overseas.

-Is a signatory to all the documents of the organization unless delegation is done otherwise?

5.10 The secretaries shall

- Make sure all activities within their departments are implemented.
- Make plans for their departments.
- Account to the coordinator.
- Reports to the coordinator.
- Requests for finances for the activities.

5.11 Advisors shall guide the general administration of the projects through pieces of advice.

5.12 Shall observe and evaluate the performance of the organization.

5.13 Shall make some decisions in the course of the implementation.

5.14 Shall attend the organization s meetings when called for.

BOARD

5.15 The will elect among itself chairperson, secretary and treasurer.

5.16 The Board shall meet two times a year (quarterly).

5.17 The Board shall form committees for each department under secretaries oversee the implementation of the activities of the organization.

FUNCTIONS

5.18 Chairperson shall preside over meetings for both General Assembly and Executive meetings.

To ensure effective management and deployment of the organization resources and implementation of its policies, decisions and programmers.

- Ensure / enforce compliance to the constitution and lawful decisions of the Organization by all members.

5.19 Secretary

- To take notes and to keep all records of the executive committee meetings, proceedings and all organization documents.
- Liaise with chairperson coordinate and call all executive committee meetings.
- Communicate and disseminate relevant information to the members and the Secretariat.
- Follow up the implementation of all the deliberations of the Board.
- Keep an up to date register of members, establish and maintain contact with the organization membership.

5.20 Treasurer

- Advice the executive committee of the management of all property and income of the organization.
- Cause and supervise quarterly and annual reports to the executive board and the

General Assembly delegates, respectively and shall cause the books of accounts to be audited annually by an external auditor appointed by the executive committee.

**ARTICLE VI
TENURE OF OFFICE**

- 6.1 The Board members shall serve for a term of three years and are eligible for re-election for one other term PROVIDED that they shall not be eligible for re-election on the expiry of the second.
- 6.2 Where any vacancy occurs, Board members may appoint any of the representatives of the membership through the advice from the advisors pending approval of the General Assembly.

**ARTICLE VII
PROCEEDINGS OF MEETINGS**

- 7.1 The Board shall meet to conduct its business and specific issues referred to it by the General Assembly and any emerging issues.
- 7.2 On request of the chairperson or not less than three members of the Board members a Committee meeting shall be convened by the chairperson on receipt of the requisition signed by him/her to take place not less than ten days and not more than fourteen days from the date of delivery to him/her of the requisition.
The date of such meetings thus notified shall not be altered without the approval of a Majority of members of the Board.
- 7.3 A meeting of the members for the time being at which quorum is 7 present shall be competent to exercise all the authorities, power and discretion by or under the regulations of the committee for the time being vested in the Board members generally.

**ARTICLE VIII
TENURE OF OFFICE**

FINANCE

- 8:1 The coordinator shall cause proper and sufficient books of accounts to be kept in such a manner as to give true and fair view of the state of the organization's affairs to explain its transactions with respect to:
- To assets and liabilities of the organization.
 - To sum of money received and expended by the organization and the matters in respect of which receipts and expenditures take place.
 - All sales and purchase of goods by the organization.
- 8:2 The books of accounts shall be kept at the registered office of the organization or at inspection of the members of the organization.

8:3 The accounts and books of the organization shall be open to inspection of the members of the organization at all reasonable times during business hours at the registered office of the organization or at a place or places as the Board may approve.

ARTICLE IX

AUDIT

9.1 The accounts of the organization shall be examined and the correctness of the income and expenditure account and the balance sheet ascertained by qualified external auditor(s) with recognized track record.

ARTICLE X

10.1 Any property belonging to NCDO may be invested in the name of not more than four or less than two trustees who may be appointed from time to time by the Board members and any vacancy amongst trustees shall be filled by the board members

10.2 Such investment may be in or upon such shares, stocks, funds, securities investment and property, real or personal, freehold, in any part of the world upon such terms and conditions (if any) as the board members shall in their discretion think fit and all respect as the board members may from time to time direct the trustees to sell, vary and transfer such investment and property.

10.3 If legal proceedings of any kind are resorted by the organization the trustees shall on the instruction of the board members but not otherwise, prosecute or defend such proceedings either in the name of the organization or in the names of the trustees or otherwise on behalf of the organization as may be necessary.

10.4 The trustees shall in all respects act as required by the board members and copy of the minutes of the board members signed by the chairperson to such effect, shall be conclusive evidence of its decision.

10.5 Any trustee may be removed from office by resolution passed at a meeting of the board by vote of not less than two third of the board members present and voting at the meeting.

ARTICLE XI

Amendment of the constitution

11:1 Amendments, alterations or additions to this constitution must be approved by at least two thirds majority of the members at a general Assembly meeting.

11:2 Amendments, alterations or additions to this constitution shall not be effected or implemented unless they have been filed with the ministry of humanitarian affairs As registering body.

ARTICLE XII DISSOLUTION

12:1 A motion to dissolve the organization may only be made at an extra-ordinary general assembly and to bring into effect dissolution at least three quarters of the members actually present and voting at the meeting shall vote in favor of the dissolution. If a motion to dissolve the organization is carried by the said majority, the organization's surplus funds, property and assets (if any) shall be given or transferred to some other body or bodies having objectives similar to those of the organization' and which prohibit the distribution of its or their income or assets among its or their members to an extent at least equivalent to the one opposed on this organization under or by virtue of this constitution.

ARTICLE XIII INDEMNITY

13:1 Every member of the organization or board, agent, auditor, secretary and other officers for the time being of the organization shall be indemnified out the assets of the organization against any liability he/she may have incurred in the execution of his/her duties of the organization.